

THE GIRLS' BRIGADE ENGLAND AND WALES (GBEW) NETWORK



GBEW Network Community Group – Helper

ROLE CONTEXT: The Girls' Brigade is a Christian organisation whose aim is 'To help girls to become followers of the Lord Jesus Christ and through self-control, reverence and a sense of responsibility to find true enrichment of life.'

Helpers are required to be in sympathy with our aims and values whilst carrying out their duties.

ROLE TITLE: HELPER

TRAINING: Being a helper doesn't require any formal training given that they don't have direct or face-to-face responsibility for children or young people. They should, however, fulfil any elements of training required by their church e.g. child protection and be fully briefed about their role.

RESPONSIBLE TO: Team Leader

RESPONSIBLE FOR: Supporting group leaders within the local GB Community Group

Role of Helper: Those undertaking the role of 'helper' will not have direct or face-to-face responsibility for the young people within a GB group, but will offer valued support in other ways such as setting up and clearing away or those on a monthly rota.

Role description

The role will include, but not be limited to,:

- Preparing materials and equipment for activities
- Preparing refreshments for young people and volunteers
- Setting up and clearing away rooms before and after weekly meetings
- Supporting the team with admin such as updating GB Manager

On our helper briefing agreement form we advise that those working as helpers should be given a clear understanding of their roles and responsibilities, giving space for a brief explanation of the role.

Role requirements

Helpers should:

- Have an up-to-date DBS, as specified by GBEW
- Complete the **Helper Briefing Agreement** and send it to the GB Support Centre.

Please note: DBS ruling is that a 'helper' is someone who helps three days or less in any 30 day period i.e. they do not attend GB every week but are present around three times a month. Anyone helping for more than this period of time is a leader/assistant leader and must be registered with us as such. Some volunteers may need to be a church member if stipulated by the church your GB group belongs to.

The Girls' Brigade England and Wales is committed to making reasonable adjustments to support disabled volunteers and members to ensure they can access the same opportunities as non-disabled volunteers, whether this be in the form of how sessions are run, the environment a group meets in or even the attitudes and education of those around us. Please contact us to discuss how we can best support you.