



**Trustee  
Board Chair  
recruitment  
pack 2024**



# Job description

<b>Position title:</b>	<b>Trustee Chairperson</b>
<b>Reporting to:</b>	<b>Board of Trustees</b>
<b>Job type:</b>	<b>Voluntary (unpaid but with reasonable expenses)</b>
<b>Time commitment:</b>	<b>Approximately 1-2 days per month</b>

## Role Overview

The Trustee Chairperson will provide strategic leadership to the Board of Trustees, ensuring the charity's mission is fulfilled. The Chairperson will be pivotal in steering the organisation towards achieving its goals while maintaining its Christian ethos. This role requires a blend of strategic vision, leadership, and a deep commitment to Christian values.

Girls Brigade is a prominent Christian charity committed to help children and young people to grow as followers of Jesus through providing weekly activities to support their physical, mental, and spiritual wellbeing.

## Vision

Lives and communities transformed and enriched as generations seek, serve, and follow Christ.

## Mission

GB Ministries, through fun and friendship, empowers children and young people to seek out opportunities, serve their communities, and follow in the footsteps of Jesus.

## Values

The key guiding principle of GBM is to help children and young people to discover life to the full. This is underpinned by a set of values that determine attitudes and behaviours and, wherever GBM is at work, you'll see these values being lived out in the way volunteers and staff members engage with children and young people.

Anyone who encounters GBM, in any way, should experience that we are:

**Fun!** We laugh a lot - there are smiles because we enjoy activities and feel at ease in our relationships

**Sound!** GB is safe and secure. We take care in training and equipping volunteers and staff members to operate responsibly in everything they do in GB. Safeguarding children and volunteers and taking care to manage risk is important to us

**Friendship!** Children, young people, and volunteers make friends through GB. We have time to get to know one another, to care and support each other like friends do. GB friends often become life-long friends

**Discovering Jesus!** Through GB, children, young people, and their wider families discover the story of Jesus for themselves. They have opportunities and space to learn about Him and to become people who live like Him in this world

**Living it!** GB enables children and young people to discover gifts, develop their potential, take up opportunities to develop leadership and life skills and to express their values and faith in the way they live

**Yes!** GB is full of applause, encouragement, certificates, awards, smiles and simple 'well done's'. GB loves to affirm young people - to acknowledge their gifts, skills, achievements, and efforts and to celebrate who they are.

We strive to uphold Christian values in our work, ensuring that our services and initiatives reflect the teachings of Christ and make a meaningful impact on the communities we serve.

# Key responsibilities

## Leadership and Governance

- Lead the Board in partnership with the CEO in setting the charity's strategic direction and ensuring effective governance.
- Ensure the charity complies with its governance, charity law, and any other relevant legislation or regulations.
- Facilitate effective board meetings, encouraging open communication and ensuring well founded decision-making.
- Managing potential conflicts of interest to ensure probity is maintained and there is appropriate transparency.

## Strategic Planning

- Work with the CEO and senior management team to develop and implement strategic plans.
- Ensure the Board evaluates organisational performance against agreed KPI's and strategic priorities.
- Ensuring the board discusses and agrees the purpose and core values of the organisation.
- Ensuring decisions made advance the purpose and values of the organisation.

## Representation and Advocacy

- Act as an ambassador for the charity with the CEO, promoting its mission and values to stakeholders.
- Represent the charity at key events and in public forums.

## Board Development

- Lead the recruitment, induction, and development of new trustees with the support from the personal group.
- Ensure the Board operates as a cohesive team, with trustees collectively and individually contributing effectively.

## Support and Supervision

- Provide line management support to the CEO, ensuring their performance is reviewed regularly.
- Foster a positive working relationship between the Board and senior management team.

## Christian Ethos

- Upholds and promotes the Christian values and ethos of the charity in all activities.
- Ensure that the charity's work is aligned with its Christian mission and values.

# Person specification

## Essential:

- Strong commitment to the Christian faith and the mission of Girls Brigade.
- Significant experience in a leadership role, ideally within the charitable sector.
- Demonstrable experience of chairing meetings and managing subgroups.
- Strong understanding of charity governance and strategic planning.
- Excellent communication, interpersonal, and networking skills.
- Ability to work in a team.
- Ability to build and maintain effective working relationships with a diverse range of stakeholders.

## Desirable:

- Experience in fundraising, financial oversight, and risk management.
- Understanding of the specific challenges and opportunities within the charity's field of work.
- Previous experience as a trustee or in a similar governance role.

## Recruitment process

If you'd like to discuss the appointment, please contact the Support Centre at [gbco@gb-ministries.org](mailto:gbco@gb-ministries.org) and we will arrange for you to speak with the current Chair.

Please send a CV and covering letter which addresses the criteria in the person specification to [gbco@gb-ministries.org](mailto:gbco@gb-ministries.org) by 23 January 2025. Please also provide the names of two referees.

Please note that we use safer recruitment processes (including DBS checks).